

VAST COMMITTEES – DESCRIPTIONS

[Assignments for Fiscal Year 2020-2021 are in red]

COMMUNICATIONS COMMITTEE

<p>EXECUTIVE COMMITTEE: Officers per the bylaws who can meet and act on behalf of the entire board of directors in matters pertaining to operations of VAST. Members per bylaws and State of Texas Corporate Laws: President, Secretary, Treasurer. Members per bylaws 2015: Vice President Programs, Vice President Exhibits</p>	<p>President: Barbara Lindley Secretary: Mary Carol Schaedel Treasurer: Blake Weld Vice President Exhibits: Mindy Faubion Vice President Programs: Robin Huttash</p>
<p>BOARD DEVELOPMENT COMMITTEES: BOARD BOOKS: Board member, officer, or member appointed to complete the Board of Directors Notebook for the year. This job entails making sure that the notebook is available to all directors and contains up to date VAST organizational information. NOMINATING COMMITTEE: Consists of at least ONE Board of Directors current member and a minimum of two VAST members who are selected in the Fall and should have ready for presentation to the February Board of Directors meeting the slate of directors, new and continuing, for the upcoming fiscal year.</p>	<p><u>Carol Rowley</u> <u>TBD November 2020.</u> <u>TBD November 2020.</u> <u>TBD November 2020.</u></p>
<p>COMMUNICATIONS COMMITTEES: SECRETARY: Performs all duties according to the bylaws including taking minutes of all called VAST meetings requiring acknowledgement of meeting procedures. WEBSITE MASTER: Using data provided by authorized members, officers, and directors, keeps the Website for VAST up to date and operating NEWSLETTER: Using software, the newsletter chair prepares for email delivery a monthly newsletter of information for VAST membership PUBLICITY: Using data provided by authorized members, officers, and directors, keeps local news media informed about VAST activities for purposes of keeping the community informed and invited to VAST events</p>	<p><u>Mary Carol Schaedel</u> <u>Dina Good.</u> <u>Veva Vonler</u> <u>Mary Wright.</u> <u>Rebecca Barham</u> <u>VACANT</u></p>

<p>CORRESPONDENCE OF CARES AND CONCERNS: Committee member uses data from all the membership to write letters or cards of care and concern and congratulations to any members who are known to need such contact</p>	<p><u>.Veva Vonler</u></p>
<p>HOSPITALITY COMMITTEE: Members, directors, officers who supervise the provision of food and drink at the monthly member meetings, exhibit receptions, special receptions, or where such provision is appropriate, including set up and clean up with assistance from multiple members.</p>	<p><u>Pam Livingston.</u> <u>.Robin Butt</u> <u>VACANT.</u></p>
<p>EXHIBITIONS COMMITTEE: CHAIRPERSON: Chaired by the Vice President Exhibitions, this committee works on the prospectus (application) for an exhibit, the publicity for the exhibit, the selection of the juror, communicating with and assisting the juror, selection of the space for the exhibit, setting up the exhibit and supervising the workers hanging the exhibit; working with the production of the catalog, arranging for the reception time and place, and taking down of the exhibit and return of the art.</p> <p>PROFESSIONAL STANDARDS: VAST member who makes sure that all exhibit entries meet the artistic professional standards set up by VAST, and makes sure that these standards are shown in the prospectus.</p> <p>LOCAL REVOLVING EXHIBITS CHAIRPERSON: This job is to allocate time amongst VAST members for display of their art at various local venues including the three local libraries, the Senior Center, and other venues that arise. The job is to coordinate with the venues and displaying artists.</p> <p>MEMBERS EXHIBIT: An annual exhibit chaired by the VP Exhibits which allows (for an entry fee) one piece of art by any participating member to be shown in exhibit.</p> <p>CALENDAR COMPETITION FOR ANNUAL FUNDRAISER: Either VP Exhibits or a VAST member selects a juror, supervises the electronic online entries, and works with the competition winners and the calendar graphic artist to create the calendar; also supervises the sales of the fundraising calendar and the solicitation of sponsors for pages of the calendar. At the current time, the Annual VAST Calendar is the sole fundraising event.</p>	<p><u>Vice President Exhibits</u></p> <p><u>. Jo Williams</u></p> <p><u>.Carol Stoecker</u></p> <p><u>Vice President Exhibits.</u></p> <p><u>.Jo Williams (Sponsors, Publication)</u> <u>.VP Exhibits Mindy Faubion</u> <u>.VACANT</u></p>

<p>THE 175 MILE EXHIBIT: An annual exhibit chaired by the VP Exhibits which allows (for an entry fee) one piece of art per entrant to be juried into the show (full juried show); also supervises the method of entry, hanging of exhibit, take down of exhibit, determination of reception to distribute prizes, works with other members to get sponsorships of exhibit prizes</p> <p>MERGING VISIONS: Member who works with the Denton Poets Association to publicize to VAST membership the annual exhibit of art and poetry paired for presentation to the public and publication and encourages VAST members to consider submissions to DPA for the exhibit.</p> <p>PHOTOGRAPHY: Member of VAST who assists where needed to photograph exhibit materials and events</p>	<p><u>Vice President Exhibits.</u></p> <p><u>.Gail Cope</u></p> <p><u>.Tom Judd</u></p>
<p>MEMBERSHIP COMMITTEE: Either a VAST member, officer, or director who keeps track of who has paid for membership and is eligible for benefits, who needs to receive the VISION newsletter, and maintains a way for the officers of VAST to communicate electronically with the membership for VAST purposes as needed. This position is also charged with producing a VAST Directory each fall for membership.</p>	<p><u>.Fran Shurtleff</u></p> <p><u>.Mary Wright</u></p>
<p>PUBLICATONS COMMITTEE: Chaired by the Vice President Exhibits, this committee arranges for the design, printing, proofing of VAST information brochures, exhibit catalogs, and calendar printing, and for arranging for payment of graphic art services and printing contracts.</p>	<p><u>Vice President Exhibits</u></p> <p>_____</p>
<p>FUNDRAISING COMMITTEE:</p> <p>CALENDAR PRODUCTION: Fundraising activity currently (undertaken to show that, in good faith, VAST uses its resources to fundraise itself rather than be totally dependent on grants and allocations from other groups) is the publication and sales of the annual VAST Calendar. The member entries, judging, and production process, is currently supervised by Vice President Exhibits.</p> <p>SALES OF SPONSORSHIPS: 13 local merchants, community members, businesses are asked to help sponsor the fundraising project; a member supervises this.</p> <p>SALES OF FUNDRAISING PRODUCTS, EVENTS, OR PROJECTS: Members are asked to assist in this effort and member supervisors are sought to organize the efforts.</p>	<p><u>.Vice President Exhibits.</u></p> <p><u>Mindy Faubion</u></p> <p><u>Jo Williams (editing only)</u></p> <p><u>.Jo Williams</u></p> <p><u>.VACANT</u></p> <p><u>.VACANT</u></p> <p><u>.VACANT</u></p> <p><u>.VACANT</u></p>

<p>ACQUISITIONS: Occasionally VAST receives legacies from deceased members. A committee will be formed to assist in handling these objects.</p>	<p><u>.VACANT</u></p>
<p>FINANCE COMMITTEE: The VAST Treasurer is the defacto chair of this committee. It's work is to assist the treasurer in keeping VAST in good financial shape by offering assistance and help in three areas. At least 1 board member and up to two other VAST members make up the committee.</p> <p>AUDITS: An annual Audit Committee is appointed in the FALL by the Board of Directors consisting of at least 1 board member (other than the treasurer) and two VAST members. They will perform an audit of the VAST finances in June/July each year and present a report to the Board at its August meeting. Formal directions are provided by the Treasurer to the Audit Committee members prior to beginning their job.</p> <p>BUDGETS: The Directors and Officers who have supervised projects during the fiscal year for VAST are asked to submit a proposed budget amount for the next year for their work. The Budget committee will, with the Treasurer, in March review the actual monies spent, and comparing this with the requested monies going forward, prepare a Budget to present for approval at the May joint directors meeting</p> <p>GRANTS WRITING: Committee of 2 to 4 Directors, and/or members who look for opportunities for VAST to apply for grants for specific items to add to their inventory of materials for educational purposes of VAST.</p>	<p>Treasurer Blake Weld President Barbara Lindley Assist Treas: VACANT</p> <p><u>TBD November 2020.</u></p> <p><u>TBD November 2020.</u></p> <p><u>TBD November 2020.</u></p> <p>Treasurer Officers/Directors in charge of a project during current fiscal year</p> <p><u>.Kimberly Karl</u> <u>.Carol Rowley</u> <u>.Olivia Walker</u> <u>.VACANT</u></p>
<p>EDUCATION COMMITTEE:</p> <p>PROGRAMS: Chaired by the Vice President Programs, this committee looks for and does all arrangements for the Presentations at the 9 monthly VAST meetings each year.</p> <p>WORKSHOPS: Chaired or supervised by the Vice President Programs, this committee looks for and does all arrangements (advertising of, collection of money for, location for, etc.) for Workshops that VAST puts on for educational purposes.</p>	<p><u>Vice President Programs:</u> <u>Robin Huttash</u></p> <p><u>.Robin Huttash</u> <u>.Jo Williams</u> <u>.VACANT</u></p>

<p>HISTORIAN: This job involves identifying and chronicling the significant events that have happened to VAST during the fiscal year and arranging for a short written summary to present to the Board of Directors at its May meeting. Additionally the chairperson will supervise adding the summary to the written history of the organization kept on the web, on a drive, and in the Board of Directors notebook. It is evolving into an electronic record rather than a scrapbook record of VAST's long history of 30+ years.</p> <p>VADO – “Visual Artists Day Out”: The chairperson will notify and organize VAST artistic members interested in an art day working together but on their own art projects at currently available venues including the Patterson Appleton Arts Center Classroom and Global Spheres Art Classroom. The group shares techniques, casual critiques upon request, and goes to lunch together.</p> <p>CRITIQUE – The chairperson arranges for time, location and collects fees for a once a month session (from September to May, eliminating December) with a knowledgeable Critique Presenter who will, for a fee, spend 15 minutes per participant on a critique of two works of art.</p> <p>MONTHLY MINI ART SHOW & COMPETITION: This committee is responsible for setting up space and conducting a mini-art show at the VAST monthly meetings. Competitors bring their framed art to hang in an area of the meeting room where, on the refreshment break, attendees vote on the best art of the evening. First and Second Places receive a prize. At year's end, the artists selected in the monthly shows compete for VAST Artist of the Year. During the pandemic, plans are for the competition to be held online with online voting and the winners' reveal at the monthly meeting.</p>	<p><u>.VACANT</u></p> <p><u>.Fran Shurtleff</u></p> <p><u>.Jackie Haugen</u></p> <p><u>.Lorraine Hayes</u></p> <p><u>.Bonnie Merrit</u> <u>.Dina Good</u> <u>.VACANT</u></p>
<p>COMMUNITY OUTREACH COMMITTEE: Directors who are involved in employment with or attachment to specific local entities (Denton Independent School District and public local high school art departments; North Central Texas College; Texas Womans University; University of North Texas) work to keep VAST advised of opportunities to coordinate with the entities and/or share activities with the entities. These directors also work to advise VAST of ways to let local students know of VAST membership benefits and exhibits.</p>	<p><u>DISD. Carol Stoecker, Pat Reinke, Mandy Metz, Kimberly Karl</u></p> <p><u>NCTC. VACANT</u></p> <p><u>TWU. VACANT</u></p> <p><u>UNT. VACANT</u></p>